



WHAT TO EXPECT IF YOU ARE A *TRADE* CUSTOMER

Stay Home if Unwell

- Do not come to our location if you have recently travelled, are experiencing any cold or flu symptoms or if you have come into contact with someone who is ill.

Placing an Order

- **Our location is currently closed to foot traffic, meaning we are open for curbside pick up or delivery orders only.**
- Orders can be placed over the phone. Pick up for orders placed over the phone can be done immediately after the call is completed, as there is virtually no turn around time required for processing orders. Call us from our parking lot, your jobsite, and drive straight around to pick up your order!
- Please note that at this time we can only accept credit card (Amex, Mastercard, and Visa) payments.
 - If you wish to make a payment onto your account using cash or debit you can schedule an appointment to do so at our location. Please note, we may not be able to accommodate immediate appointments, therefore paying with a credit card is preferable and most efficient where at all possible.

Clean Fill & Concrete Disposals

- For all clean fill and concrete disposals, you must check in with the entrance associate prior to placing your order. The entrance associate will communicate the necessary information to the sales department.
 - **Please do not call ahead for disposals, as they cannot be processed until you are at our location.**

Picking Up Your Order

- Ensure to receive the 6 or 7 digit invoice number from the sales associate if the order is for pick up. You will be required to provide this invoice number in order for the yard department to load your product.
- **Stay in your vehicle at all times while being loaded, unless instructed to do otherwise by a yard associate.** We ask that you wear a mask whenever possible, however if you must exit your vehicle for any reason you need to ensure you are wearing a mask or face covering.
- If it is your first time visiting our location, or you are unsure of where in the yard you should be going, please speak with our entrance associate located at the drive thru

office at the top of the driveway. They can provide you with detailed instructions on where to pick up material in our yard.

- Once you arrive at the stop sign in our pick up area one of our yard associates will require your invoice number provided by the sales associate prior to allowing entry throughout the yard.
- All customers on site are to follow physical distancing guidelines, and maintain a safe distance of 2 metres (approximately 6.5 feet) from any other individuals.

Placing an Order for Delivery

- Paperwork for delivery orders is provided by electronic means only.
- All deliveries are guaranteed to be curbside placement. If further placement instruction is given when placing the order, the truck driver will do their best; however, it is always up to the truck driver's discretion. The truck driver will not ring the doorbell or knock on the door.
- All deliveries are contact-free. We ask all individuals at a delivery site (i.e. homeowners, contractors, etc.) to remain inside the home or in the backyard while the truck driver completes the delivery. If communication with a truck driver is required, it must be completed by phone only.
- Truck drivers have been trained to maintain physical distancing from all other individuals and to return to their truck should an individual approach.

Visiting Our Display Yard

- Our display yard is open during our regular business hours.
- A maximum of 25 individuals are permitted to enter our outdoor display yard.
 - As a result, we ask that you limit your time spent in this area to a maximum of 20 minutes wherever possible, and reduce the number of individuals you bring with you to browse our available products.
- Masks are recommended when browsing the outdoor display area.
- This area will be staffed from 9:00am to 5:00pm Monday through Friday to answer any questions you may have. Please note that we do not have staff available to browse the aisles with you.
- We ask that all individuals follow physical distancing protocols by remaining a minimum of 6 feet away from one another.

Payments

- Amex, Mastercard, and Visa can be accepted for orders placed over the phone.
- We encourage trade customers to place a credit card on file (pre-authorized for future use) who would like company workers to also order under the account name.
- All terms customers who want to continue payment of accounts using cheques must place the cheque in the small black mailbox (with the Arnts logo) located on the North side of the lower gate of the entrance way.
- For payment concerns or questions, please contact Accounts Manager, Troy Berezowski at 905-655-0601 ext 303 or troy@arntstopsoil.com.

Brochures

- We encourage you to refer to our website to access electronic brochures to browse products: <https://arnts.ca/download-brochures/>
- Hard copies are available onsite in the mailboxes in the display yard. If you would like to pre-order brochures, email info@arnts.ca or call into the call centre. We will package them up for you!

Bag Your Own Area

- The bag your own section has been reopened.
- We encourage customers to bring their own shovels.
- Customers must sanitize their hands before and after bagging their material at one of our sanitizer stations in the parking lot and wear a mask when bagging.

Returns of Product

- Returns are subject to a 25% restocking fee
- Returns of empty WonderTote and supersac bags are a \$5 in-store credit only (not eligible for a cash refund)
- Refunds are accepted for material if:
 - There is a corresponding invoice
 - Material is in its original condition or packaging
 - Specific sets of concrete or wall stones that were originally packaged in sets are returned in the proper sets
 - Material is returned within 90 days of purchase; however, due to the pandemic, we will accommodate and extend the date as necessary
- Please refer to the terms and conditions section on our website to review our complete return policy

Availability of Product

- We are proud to continue securing material to contribute to the acres of inventory that we continue to stock.
- Please be advised, that many of our supplier manufacturing plants are experiencing delays due to COVID-19 as they have had to deal with plant closures, new safety and cleaning protocols and a reduced workforce. Therefore, there may be an increased wait time for product orders and a higher quantity of materials that are unavailable.
- We are committed to acquiring product orders as soon as possible. We will work diligently with our suppliers and communicate any delays or suspensions immediately.
- Contact us before you sign a contract for a quote with a customer to confirm product availability!

While we are open, this is not business as usual. Our safety measures will continue to evolve. Please check our website for operation updates and for when we are able to resume regular business operations. Continue to connect with us via email, phone and social media outlets. It is important at this time that we collectively continue to follow all safety measures. On behalf of everyone at Arnts The Landscape Supplier Inc. we thank you for your continued understanding and patience during this time.

**We understand that fighting COVID-19 is a shared responsibility.
We intend to do our part.**

Last Updated April 17th, 2021