

JOB DESCRIPTION

Job Title: Natural Stone Yard Associate (Equipment Operator)

Reports to: Natural Stone Yard Manager, Yard Manager, Yard Supervisors and Yard Team Leaders

POSITION SUMMARY

The primary responsibility of the Natural Stone Yard Associate (Equipment Operator) is providing homeowners and contractors with assistance in the selection and loading of natural stone purchases while maintaining a clean and safe workplace.

RESPONSIBILITIES

- Ensure each customer receives outstanding service;
- Assist in loading and unloading products (both manually and with equipment dependent on the product);
- Aid customers in locating merchandise in the yard;
- Answer customer questions and provide information on products and policies;
- Keep work area and yard organized and tidy;
- Unload and verify supplier deliveries;
- Check inventory levels; inform Natural Stone Yard Manager when product is low/out of stock;
- Support and assist other yard staff;
- Provide natural stone technical assistance and support to the sales department;
- Complete daily inspections of equipment and other required forms;
- Maintain awareness of all promotions and advertisements;
- Adhere to all health and safety procedures;
- Consistently exhibit behaviour reflective of the Arnts The Landscape Supplier Inc. professional image.

QUALIFICATIONS / KEY SKILL REQUIREMENTS

Licensed equipment operator.

- Ability to provide exceptional customer service; maintains patience and respect in all customer interactions;
- Ability to effectively communicate both orally and in writing;
- Excellent math, problem solving and organizational skills;
- Be a fast learner with the ability to perform multiple tasks at once;
- Be cheerful and come to work every day with a positive attitude;
- Detail oriented; with a keen eye for landscape design (colours, textures, etc.);
- Ability to lift heavy materials;
- Comfortable working in a fast paced environment in the busy season and can stay motivated in any slow periods;
- Strong team player yet still able to work independently with minimal supervision;
- Commitment to the Arnts The Landscape Supplier Inc. mission statement.

SUPERVISORY RESPONSIBILITIES

None.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

While performing the duties of this job, the employee is regularly required to work outdoors, subject to variations in temperature and weather, equipment noise and dust. The work can be repetitive and physically demanding, requiring frequent bending, kneeling, lifting, and shovelling.

- Must be able to lift and carry up to 25 pounds frequently and on occasion up to to 80 pounds;
- Must be able to work both day and night shifts – season dependent;
- Move and handle boxes of merchandise and products, which entails lifting;
- Frequent walking.

ADDITIONAL REQUIREMENTS

Will be required to perform other duties as requested, directed or assigned.